



THE NATIONAL UNIVERSITY OF ADVANCED LEGAL STUDIES (NUALS)

(Established by Act 27 of 2005 of the Kerala Legislature)
NUALS Campus, HMT Colony P.O., Kalamassery, Kochi – 683 503
Ph: 9446899006, 9446899035
E-mail: registrar@nuals.ac.in Website: www.nuals.ac.in

No. NUALS /ADMN/EST/Regr. Notif/151/2023

Dated: 01.05.2023

NOTIFICATION

The National University of Advanced Legal Studies (NUALS), Kochi, invites applications from eligible and well experienced persons for the post of REGISTRAR of the University:

1. METHOD OF RECRUITMENT

By Direct Recruitment or on Deputation Basis from a Foreign Service.

2. QUALIFICATIONS & EXPERIENCE

- A) A Master's Degree in Law with at least 55% of Marks or an equivalent grade in a point scale wherever grading system is followed.
- B) At least 15 years' experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration.

OR

Comparable experience in research establishment and/ or other institutions of higher education.

OR

Fifteen years of Administrative experience of which 8 shall be as Deputy Registrar in a recognized University or an equivalent post.

3. SCALE OF PAY FOR THE POST

The scale of Pay will be at Academic Level 14 of the UGC Scale.

- 4. AGE:** The Upper Age limit for applying to the post shall be 48 Years as on the date of Notification with a relaxation of 5 Years and 3 Years in the upper age limit for candidates belonging to the SC/ST and OBC category, respectively.



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The post is notified as a TENURE post for a period of four years or till the incumbent attains 56 years, whichever is earlier.

5. REGISTRATION FEE

Rs.2,000/- (Rupees Two Thousand only) by way Demand Draft drawn in favour of 'Registrar, NUALS' and payable at Ernakulam (Candidates belonging to SC/ST Communities need to pay only Rs.1,000/- (Rupees One Thousand only) as Registration fees).

6. HOW TO APPLY

Applications are to be submitted in the prescribed format, which can be downloaded from the University website www.nuals.ac.in and to be submitted, duly filled in and along with self-attested copies of all documents in support of age, date of birth, qualifications, experience, community etc. in proof and superscribing on the envelope 'APPLICATION FOR THE POST OF REGISTRAR'.

Last Date for receipt of applications: 31.05.2023

7. Address to which applications are to be submitted:

THE REGISTRAR, THE NATIONAL UNIVERSITY OF ADVANCED LEGAL STUDIES (NUALS), HMT COLONY (P.O.), KALAMASSERY, KOCHI – 683 503.

REGISTRAR (i/c)



**THE NATIONAL UNIVERSITY OF ADVANCED LEGAL STUDIES
(NUALS)**

NUALS Campus, HMT Colony P.O., Kalamassery, Kochi – 683 503, Kerala
Ph: 0484 2555990, 9446899006, 9446899035
registrar@nuals.ac.in Website: www.nuals.ac.in

LATEST
PHOTO

APPLICATION FOR THE POST OF: REGISTRAR

1.	Name in full (IN BLOCK LETTERS)	
2.	Full address to which communications are to be sent	
3.	(a) Age	
	(b) Date of Birth	
4.	Email and Mobile Number	
5.	Religion & Community (Indicate whether belonging to SC/ST)	

6	Educational Qualifications:					
	Name of Examination passed	Name of University	Year of passing	Class, Rank etc.	Percentage of marks/ CGPA	Subjects of Examination (copies of mark lists to be attached)

7 DETAILS OF PREVIOUS EMPLOYMENT					

8	FULL DETAILS OF EXPERIENCE	TEACHING	
		EDUCATIONAL ADMINISTRATION	

9	List of enclosures	
10	Details of Fee Paid	

I hereby certify that the information given above is correct to the best of my knowledge and belief. I agree to bind myself to the conditions of service of the National University of Advanced Legal Studies that may be drawn up from time to time.

Place:

Signature of the applicant with date:

Date:

Name of the applicant: